



Town of Camp Verde Vision Statement

"Camp Verde is welcoming, a safe community, a vibrant economy, thoughtfully growing, and offering an exceptional quality of life."

**AGENDA
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, NOVEMBER 5, 2025 at 6:00 P.M.
ZOOM MEETING LINK:
<https://us02web.zoom.us/j/88432211081?pwd=V9CEhpRaeFRCbSc8r9eEqLHjSgeMbO.1>
one Tap Mobile: 1-253-215-8782 or 1-346-248-7799
Meeting ID: 884 3221 1081
Passcode: 121805**

Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

1. **Call to Order**
2. **Roll Call.** Council Members Brian Bolton, Robert Foreman, Robin Godwin, Jessie Murdock, Patricia Seybold, Vice Mayor Wendy Escoffier, and Mayor Marie Moore.
3. **Pledge of Allegiance**
4. **Consent Agenda** – All those items listed below may be approved by one motion as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
 - a) **Approval of the Minutes:**
 - 1) Special Session (Public Portion) – October 8, 2025 at 5:00 p.m.
 - 2) Special Session – October 8, 2025 at 6:00 p.m.
 - 3) Special Executive Session – October 23, 2025 at 6:00 p.m.
 - b) **Set Next Meeting, Date and Time:**
 - 1) Special Session – November 6, 2025 at 5:00 p.m.
 - 2) Work Session – November 12, 2025 at 5:00 p.m.
 - 3) Regular Session – November 19, 2025 at 6:00 p.m.
 - 4) Regular Session – December 3, 2025 at 6:00 p.m.
 - 5) Regular Session – December 17, 2025 at 6:00 p.m.
 - c) **Consideration and ratification of the Town Manager's authorization of additional work under the FY26 BRIC Roof Replacement Project, expanding the project scope to include reroofing of the historic jail facility, for a total project cost not to exceed \$25,000.00, to be completed by Harvey's Roofing.** Staff Resource: CIP Project Manager Martin Smith.
 - d) **Approval for the Town Finance Director to update the Town's Finance Operations Guide, per the attached updated document, raising the**

minimum amount required for comparative quotes under the Procurement section II-A-1 from the current \$10,000 to \$20,000. Staff Resource: Finance Director Michael Showers.

- e) Consideration and possible approval of Request for Qualifications #25-222 for Defense Attorney services.** Staff Resource: Town Manager Miranda Fisher.

- 5. Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))
- 6. Summary of Current Events.** The Town Council and the Town Manager may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will not propose, discuss, deliberate or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda. Summaries may include committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai-Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Sustaining Flows, Earth Day, Camp Verde School District, Friends of the Verde River and Verde Valley Housing Advisory Committee.
- 7. Special Announcements and Presentations.** All presentations are limited to 15-minutes.
- **Administration of Oath of Office of Newly Hired Town Employees.** Staff Resource: Town Clerk Leah Rhodes.
 - **Presentation on cesspools in Camp Verde and available abatement funding opportunities.** Staff Resource: Town Manager Miranda Fisher.
 - **Proclamation declaring November 1, 2025 as Extra Mile Day.** Staff Resource: Town Manager Miranda Fisher.
 - **Proclamation declaring the November 10, 2025 as the United States Marine Corps 250th Birthday.** Staff Resource: Town Clerk Leah Rhodes.
 - **Proclamation declaring the month of November 2025 as National Homeless Youth Awareness Month.** Staff Resource: Town Manager Miranda Fisher.

- **Update on the emergency purchase of a replacement zero-turn lawnmower for the Maintenance & Grounds Department exceeding approved budget line item.** Staff Resource: Maintenance Foreman Jeff Kobel.

8. **Discussion, consideration and possible approval to award Request for Qualifications #25-217 and authorize Town Manager Miranda Fisher to enter into a contract with Carrie Montavon to provide prosecutorial services for the Town.**
Staff Resource: Town Manager Miranda Fisher.
9. **Discussion, consideration, and possible approval to award Request for Proposal #25-215 and authorize Town Manager Miranda Fisher to enter into a contract with Axis Culture Group to provide tourism and economic development marketing professional services not to exceed \$72,000.00.** Staff Resource: Economic Development Specialist Crisi Clark.
10. **Discussion, consideration and possible direction regarding claim filed by Tierra Verde Builders related to claims that sentiment in Town's water line damaged equipment at 3700 West Cherry Creek Road, which was denied by the Arizona Municipal Risk Retention Pool due to untimely filing, and for which the owners are requesting reconsideration.** Staff Resource: Town Manager Miranda Fisher.
11. **Public Hearing:** Discussion, consideration, and possible approval of Resolution 2025-1195 to the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, for Use Permit #2025-0054 for the expansion of the Camp Verde Marshal's Office Evidence Impound Lot located at 646 South 1st Street, Camp Verde, AZ, 86322 Assessor's Parcel number (APN) 404-28-060B with conditions. Staff Resource: Special Initiatives Manager Cliff Bryson.

Staff Comments

Applicant Comments

Open Public Hearing

Close Public Hearing

Council Discussion

12. **Discussion and possible direction on the amended lease agreement negotiations between the Town and the Camp Verde Arena Association.** Staff Resource: Town Manager Miranda Fisher.

13. Adjournment

Note: Upon a public majority vote of a quorum of the Town Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the purpose of discussion or consultation for legal advice with the Town Attorney as permitted by A.R.S. § 38-431.03(A)(3). Any other executive sessions will be separately included on the agenda above if an executive session will be held at the meeting.

Pursuant to A.R.S. §38-431.01 Meetings shall be open to the public - All meetings of any public body shall be public meetings and all persons so desiring shall be permitted to attend and listen to the deliberations and proceedings. All legal action of public bodies shall occur during a public meeting. Pursuant to Town Code, Section 2-3-7.1 the Mayor shall call for a vote of the Council to allow the meeting to continue past the deadline of 10:00 p.m. The Town of Camp Verde Council

Chambers is accessible to persons with disabilities. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk at 928-554-0021.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Town of Camp Verde and Bashas on October 30, 2025 at 6:00 p.m. in accordance with the statement filed by the Camp Verde Town Council with the Town Clerk

Leah Rhodes

Leah Rhodes, Town Clerk